



Starfish Services Limited
Charity Number 1146237

Application Form

Please note: Pages 1 and 2 will be removed prior to shortlisting and your details retained for monitoring purposes and in order for us to contact you.

Post applied for:

Personal Details

First Name(s):	Surname:
Address:	Preferred Title:
	Daytime Tel no:
	Mobile no:
	National Insurance no:
Postcode:	
Email:	
Have you previously worked for Starfish Health and Wellbeing? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please give dates and post held:	
Do you hold a full current driving licence? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you have access to a vehicle for business use every day? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Have you had any driving convictions in the last 5 years? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please give details:	

Recruitment Monitoring Form

Starfish Health and Wellbeing is committed to equality of opportunity in employment. The information you provide on this page will be treated in the strictest confidence and used only for monitoring purposes.

Age									
Under 25		25-34		35-44		45-54		55+	

Gender and Gender Identity				
I am:	Male		Female	

Ethnicity					
White British		White Irish		White Other	
Black African		Black Caribbean		Other Black	
Bangladeshi		Indian		Pakistani	
Other Asian		White and Black Caribbean		White and Asian	
White and Black African		Other mixed parentage		Chinese	
Other ethnic group					

Sexual Identity					
Bisexual		Gay		Heterosexual	
Lesbian		Other		Prefer not to say	

Disability	
Starfish Health and Wellbeing wishes to encourage suitably qualified disabled people to apply for jobs – all information will be treated in confidence.	
The Disability Discrimination Act 1995 defines disability as a ‘physical or mental impairment which has a substantial and long term adverse effect on the ability to carry out normal day to day activities’.	
Do you consider yourself to be disabled? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, what is the nature of your disability?	

Mental Health					
Do you have lived experience of mental ill health?					
Yes		No		Prefer not to say	

Where did you see the advert?	
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Education, Professional Qualifications & Training

Name & Address of School/College/University/ Institution	Dates (from – to)	Qualification obtained	Grade

Professional Qualifications

Name and address of institution	Dates from – to	Qualification obtained

Training courses attended (if relevant to the post)

Name of course	Dates from – to
<p><i>(please continue on separate sheet if necessary)</i></p>	

Employment History

Current or most recent employment

Employer's name and address	Dates (from- to)	Position held	Grade and salary
Reason for leaving			
Notice required			

Past Employment

Please provide details of your previous employment history, starting with the most recent job and accounting for any periods of time not spent in further education or employment. Please include details of any voluntary work.

Name and address of employer	Position held	Dates (from – to)	Final salary	Reason for leaving

Please continue on separate sheet if necessary

Interests

Please describe any interests you have:

Supporting Information

Please describe your past experience and achievements and how they relate to the requirements of this post. Please do not send CVs with your application. Shortlisting will be based upon how well you demonstrate your ability to meet the essential criteria on the person specification.

(please continue on separate sheet if necessary)

Disclosure

All successful applicants will be required to consent to our applying to the DBS for disclosure of information held about them. Due to the nature of our work, all posts are exempt from the Rehabilitation of Offenders Act 1974 and all convictions, both spent and unspent, must be disclosed.

Have you even been convicted of a criminal offence, subject of police enquiry, cautioned, reprimanded or given a final warning by the police, or do you have any court cases pending?

Yes **No**

If yes, please give details:

Date of offence:

Nature of offence:

The information contained in this application form will only be seen by staff involved in the recruitment process.

Starfish Health and Wellbeing believes that having a criminal record will not necessarily bar you from working for us. This will depend on the nature of the position and the circumstances and the background of offence(s).

References

Please give details of two referees who can comment on your suitability for this position. At least one referee must be your present or most recent employer and the second a previous employer or personal reference. If you have no present or previous employers please supply two personal referees. The referee should not be related to you. Your referees will not be approached until an offer of employment has been made.

Starfish Health and Wellbeing reserves the right to contact any of your previous employers.

Present/most recent employer	
Name	
Occupation	
Address	
Postcode	
Telephone	
Email	
Second referee	
Name	
Occupation	
Address	
Postcode	
Telephone	
Email	
In what capacity does this person know you?	

Declaration

Before signing the declaration, please read the following.

If you omit information that we have asked for, we may not be able to consider your application.

I declare that the information contained in this form is true and accurate and I understand that any offer of employment will be on this basis. I understand that if it is subsequently discovered that any statement is false or misleading, disciplinary, and in some cases, legal action may be taken against you.

I understand too, that a DBS disclosure check will be sought in the event of my application being successful.

Signature
Date

Please return completed application form to:

Email: recruitment@starfishhealthandwellbeing.co.uk

or

Post: HR Lead, Starfish Health and Wellbeing, 11A, Princes Street, Stafford, ST16 2BN